

**Nether Wallop Parish Council Meeting held at 7.30 pm
on Monday 13 June 2011 in Nether Wallop Village Hall**

- 1336 Attendance:** Cllrs Atkins, Carpenter, James, Pettit and MacDonald-Smith. There were no members of the public.
- 1337 Apologies:** HCC Cllr Gibson, TVBC Cllr Boulton, Cllrs Reeve and Souter.
- 1338 Declaration of Councillors' Interests:** All councillors present confirmed that there were no changes and they had no interests to declare.
- 1339 Planning:** a) 11/00979/FULLN Use land as garden by renovation of scrub land (approx 0.2 acres) and turn it into a lawn area connected to the existing garden via steps, installation of fence and hedge around perimeter and re-gravel a small access strip outside one building, land to the rear of The Manor, Heathman Street, Nether Wallop, no comment.
- b) 11/01155/TREEN Fell one Ash and one softwood, also 50% reduction of one Sycamore, Two Gables, Heathman Street, no comment.
- 1340 Points from the floor:** none.
- 1341 Minutes of the previous meeting:** The minutes of 9 May 2011 were approved by the council and signed by the Vice Chairman as a true and accurate record.
- 1342 Councillors' reports:**
- a) **Neighbourhood Watch:** No report had been received.
- b) **Finance:** Cllr Atkins reported that the Annual Return has been completed. A summary of the accounting statements has already been approved. The annual governance statement was read and the internal audit report has been completed. The external audit has not yet been done. Cllr. Atkins is in the process of registering the council for PAYE to comply with the new regulations regarding employees. Several sections of the Annual Return are not applicable. A copy of the insurance certificate for the Wallops Parish Hall would be obtained (**Action: Cllr MacDonald-Smith**). Although accident insurance is in place for village events, cancellation/weather related insurance is not and the cost of obtaining this would be investigated (**Action: Cllr Atkins**). It was proposed by Cllr Atkins and seconded by Cllr Carpenter that the Annual Return be approved. All other councillors were in favour. The Return was subsequently signed by the Vice Chairman and the Clerk. Internal audit report recommendations were read and included the review of financial regulations and standing orders during the year, all pages of the minutes should be initialled and dated, an assessment of the risks faced by the council is required and all assets should have a value of at least £1. Cllr Atkins explained that the Village Green is self funding and the only contributions made by the council are for maintenance, mowing, electricity, water and strimming. The Village Design Statement reserve is safe in the bank in case of re-printing costs!
- b) Cllr Atkins reported on the following financial expenditure for the month:-
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|--|-------------|----------------|
| Tim Eyles Jazz (Jazz on the Green) | cheque 1255 | 260.00 |
| Mrs Grob (Clerk – May) | cheque 1256 | 335.00 |
| Richard Osmond & Son (tent storage – second half year) | cheque 1257 | 298.79 |
| Hampshire Assoc of Local Councils (internal audit) | cheque 1258 | 186.00 |
| J Lister (Village Green – strimming) | cheque 1259 | 45.00 |
| Mr Richardson (top soil for goal areas) | cheque 1260 | 17.49 |
| Mr Whitaker (tennis keyholder Q1) | cheque 1261 | 70.00 |
| Mrs Sheila Moulard (Village Green – ground rent) | cheque 1262 | 50.00 |
| Mrs Alma Moulard (Village Green – ground rent) | cheque 1263 | <u>50.00</u> |
| Total expenditure | | <u>1312.28</u> |

Income was made up as follows:-

Football	324.00
Football	379.00
Donation – Jazz on The Green	211.19
Tennis – May	105.50
Donation – May Fair	<u>1278.56</u>
	<u>2298.25</u>

The bank balance is represented by:-

General Fund	9472.12
Village Green Fund	2779.33
Village Design Statement Fund	<u>393.50</u>
	<u>12644.95</u>

Approval for this and all payments was proposed by Cllr James and seconded by Cllr Carpenter with unanimous agreement.

c) **Highways:** Cllr Ross has not yet seen Cllr Hind for a handover. Hants Highways have agreed that the ownership of the land at the top of Duck Lane/Hosketts Lane is not in question as it is only the surface of it which is defined as public highway. As the different location for the grit bin is very close they will arranged for it to be moved in due course. The surface repair to the pothole outside Gastons Farm is beginning to break up.

c) **Playing Fields:** Cllr Carpenter has received a bundle of leaflets and some posters from the Lawn Tennis Association. They encourage the playing of tennis! These would be taken to The Trout shop where the tennis court key is held, some would be given to Mrs Souter and the posters would be put on village noticeboards (**Action: Parish Clerk**). Cllr Atkins reported that two teams are registered to begin weekly football sessions in August.

1343 Village Green: A meeting of the committee would be held shortly.

1344 Nether Wallop Village Hall Trust: The noticeboard outside the village hall has been repaired by the Chairman of the Village Hall Trust. Cllr Carpenter reported that the format of a questionnaire has been agreed and would be circulated to all parishioners. It is part of an important grant application process.

1345 Correspondence: Cllr MacDonald-Smith reported that a recent planning application for photovoltaic panels to a barn is now going to the Secretary of State for appeal. The Vice Chairman reminded the meeting that Saturday 25 June is Armed Forces Day and parishioners are encouraged to fly a flag.

1346 Matters raised by councillors: Cllr Ross would scan in the parish boundaries map and make copies for those councillors who require them. Cllr Pettit enquired whether a cover could be put over the Village Green noticeboard. The committee would be asked (**Action: Cllr Carpenter**). Cllr James had recently attended a Core Skills training for New Councillors which involved compulsory role play! Thanks were proposed to the Footpaths Officer and his wife who has cleared the footpath between School Lane and Knockwood Lane.

1347 Points from the floor: none.

1348 Date of next meeting: The next monthly meeting will be held on Monday 11 July 2011 at 7.30 pm. The Vice Chairman thanked all for attending and ended the meeting at 8.26 pm.

THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS PRIOR TO BEING APPROVED AT THE NEXT PARISH COUNCIL MEETING